

TO THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY, MICHIGAN: Your County Administration Committee respectfully recommends the adoption of the following

RESOLUTION

WHEREAS, in the latter part of 2020, the Berrien County Board of Commissioners' Administration Committee ("Committee") toured the Friend of the Court ("FOC") Offices located in the Berrien County Courthouse; and

WHEREAS, the department was facing space constraints, especially in light of the COVID-19 pandemic and the State ordered social distancing guidelines; and

WHEREAS, the Committee, after viewing the department, gave their approval to move forward with a remodel project and to seek engineering and construction services, and related services, for the project; and

WHEREAS, the project design was approved by the Committee and the services of Abonmarche Engineering were secured to prepare construction bids for consideration and to perform the bid opening and selection; and

WHEREAS, staff received and selected quotes for the required environmental abatement and the office furniture; and

WHEREAS, Brown & Brown Construction was selected for the office construction (\$52,400); Villa Environmental was selected for the asbestos abatement (\$19,900); and Metro Business was selected for the office furniture (\$53,650) for a total project cost of \$125,950; and

WHEREAS, the agreements associated with this construction project have been reviewed and approved by Corporate Counsel.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Berrien County Board of Commissioners approves the agreements with Brown & Brown Construction, Villa Environmental, and Metro Business and authorizes the Chairperson or his designee to execute said agreements associated with the FOC office remodel project.

**RESPECTFULLY SUBMITTED
BERRIEN COUNTY ADMINISTRATION COMMITTEE**

Jim Curran, Chair

Don Meeks, Vice Chair

David Vollrath

Julie Wuerfel

