

**TO THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY, MICHIGAN:** Your County Committee on Committees respectfully recommends the adoption of the following:

**RESOLUTION**

**WHEREAS**, pursuant to MCL 333.2428(1), a local health department shall have a full-time local health officer appointed by the local governing entity; and

**WHEREAS**, the Berrien County Health Officer position will become vacant on July 9, 2021; and

**WHEREAS**, pursuant to Policy ADM-2051, *Interim Department Head*, authorization to name an Interim Department Head is delegated to the County Administrator with final approval being granted by the Berrien County Board of Commissioners; and

**WHEREAS**, per Administrative Code R 325.13008, the appointment of an Acting Health Officer must also be approved by the Michigan Department of Health and Human Services ("MDHHS"); and

**WHEREAS**, Berrien County Deputy Health Officer, Courtney Davis, possesses the qualifications for Health Officer as prescribed by the MDHHS in Administrative Code R 325.13003; and

**WHEREAS**, the appointment of Ms. Davis as Acting Health Officer was approved by the State Health Director of the MDHHS on June 28, 2021; and

**WHEREAS**, it is appropriate to name Ms. Davis as the Acting Health Officer, effective July 10, 2021; and

**WHEREAS**, Ms. Davis, while serving in that capacity, will be compensated at an annualized salary of \$94,894, which represents step 1 of the Health Officer salary schedule.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the Berrien County Board of Commissioners appoints Ms. Davis as Acting Health Officer, effective July 10, 2021, for a period not to exceed six months, as indicated in Administrative Code R 325.13008 and Policy ADM-2051, unless extended by the authority of the Board of Commissioners and the State Health Director.

**Respectfully Submitted,  
Berrien County Committee on Committees**

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R. McKinley Elliott, Chair BOC

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Robert P. Harrison, Chair PHSC

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Mamie L. Yarbrough, Chair Finance

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Jim Curran, Chair Administration

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Ezra A. Scott, Vice Chair BOC

<b>RESOLUTION APPROVED AS TO FORM</b>	
Administrator _____	Date _____
Comments Attached _____	
Corporate Council <i>JDA</i> _____	Date <i>6/28/21</i> _____
Comments Attached _____	