

TO THE HONORABLE BOARD OF COMMISSIONERS of BERRIEN COUNTY, MICHIGAN: Your County Personnel and Human Services Committee respectfully recommends the adoption of the following:

RESOLUTION

WHEREAS, the Berrien County Friend of the Court, in conjunction with the Director of Berrien County Information Systems (I/S), performed a review of the vacant position entitled Customer Applications Support Specialist; and

WHEREAS, the Friend of the Court and the Director of I/S, acknowledge that the job description is outdated and no longer addresses the technology support/data analysis needs of the Friend of the Court office; and

WHEREAS, the two departments agreed to, and collaborated on, the development of a new job description titled Technical Support Specialist/Data Analyst, which more accurately meets the needs of the Friend of the Court; and

WHEREAS, the Trial Court Administrator, Berrien County Trial Court Judicial Council and Berrien County Administration has approved the proposed updates to the job description and title; and

WHEREAS, the Friend of the Court receives 2/3 reimbursement of the wage and fringe benefits of the proposed position through the Title IV-D Cooperate Reimbursement Program.

NOW, THEREFORE, BE IT HEREBY RESOLVED that effective with the date of this resolution the following complement change for the Friend of the Court office is approved:

PRESENT

Customer Applications Support Specialist
Grade 8

NEW

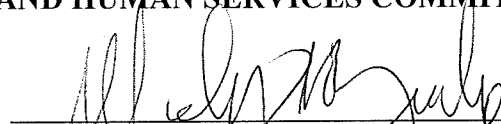
Technical Support Specialist, Data Analyst
Non-union, Grade 9

BE IT FURTHER RESOLVED that the funds necessary to implement this resolution are contained in the Friend of the Court Department budget 2150 1410.

**Respectfully submitted,
BERRIEN COUNTY PERSONNEL AND HUMAN SERVICES COMMITTEE**



Robert P. Harrison, Chairperson



Michael J. Majerek, Vice Chairperson

Rayonte D. Bell

RESOLUTION APPROVED AS TO FORM	
Administrative _____	Date <u>11-2-21</u>
Comments Attached _____	
Corporate Counsel _____	Date _____
Comments Attached _____	