

November 4, 2021

TO THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY, MICHIGAN: Your County Committee on Committees respectfully recommends the adoption of the following:

RESOLUTION

WHEREAS, pursuant to MCL 333.2428(1), a local health department shall have a full-time local health officer appointed by the local governing entity; and

WHEREAS, the permanent Berrien County Health Officer position has been vacant since July 9, 2021; and

WHEREAS, pursuant to Policy ADM-2051, *Interim Department Head*, authorization to name an Interim Department Head is delegated to the County Administrator with final approval being granted by the Berrien County Board of Commissioners; and

WHEREAS, per Administrative Code R 325.13008, the appointment of an Acting Health Officer must also be approved by the Michigan Department of Health and Human Services (“MDHHS”); and

WHEREAS, Deputy Health Officer Courtney Davis has served as Acting Health Officer since July 10, 2021, however, she is leaving her employment with Berrien County on November 3, 2021; and

WHEREAS, Berrien County Epidemiologist, Guy Miller, possesses the qualifications for Health Officer as prescribed by the MDHHS in Administrative Code R 325.13003; and

WHEREAS, with the concurrence of the Board of Health, the Berrien County Administrator has submitted Mr. Miller’s credentials to MDHHS with the intention to appoint him effective November 4, 2021, pending the approval of the State Health Director; and

WHEREAS, Mr. Miller, while serving in that capacity, will be compensated at an annualized salary of \$94,894, which represents step 1 of the Health Officer salary schedule; and

WHEREAS, an agreement has been developed stating that if or when Mr. Miller would like to return to his position of Epidemiologist, that position will be made available to him; and

WHEREAS, the agreement was written by Corporate Counsel.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Berrien County Board of Commissioners, pending approval by the State Health Director, appoints Mr. Guy Miller as Acting Health Officer, effective with the date of approval by MDHHS, for a period not to exceed six months, unless extended by the authority of the Board of Commissioners and the State Health Director.

**Respectfully Submitted,
Berrien County Committee on Committees**

R. McKinley Elliott, Chair BOC

Robert P. Harrison, Chair PHSC

Jim Curran, Chair Admin

Mamie L. Yarbrough, Chair Finance

Ezra A. Scott, Vice Chair BOC

RESOLUTION APPROVED AS TO FORM	
Administrator _____	Date _____
Committee Administrator	