

**BERRIEN COUNTY BOARD OF COMMISSIONERS**

Minutes of the March 28, 2019 Personnel and Human Services Committee Meeting.

Meeting held in Conference Room 4B. Attendance was as follows:

<b>NAME</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>ALSO PRESENT</b>
William Chickering	X		Mac Elliott, Bill Wolf, Ken Hoffman
Teri Sue Freehling	X		
Dave Vollrath	X		Michael Hoyh
			Shelley Jasper

**COUNTY ADMINISTRATION**

- Meeting called to order at 9:29 a.m.
- Motion by Commissioner Vollrath, supported by Commissioner Freehling, to approve the minutes of the March 21, 2019 meeting. 3 yeas, 0 nays, motion carried.
- Resolution P1904200, a Resolution to approve a contract between the Health Department and the Area Agency on Aging was reviewed, discussed, and signed by all Committee members.
- Motion by Commissioner Freehling, supported by Commissioner Vollrath to approve the advanced step hire for Public Defender Legal Secretary II Elliott Carter. Mr. Carter will be compensated at grade 4, step 2, salary of \$28,173. 3 yeas 0 nays, motion carried.
- The Administrator evaluation tool was discussed. Commissioner Chickering will assume the lead in form development.
- The classification and compensation study bids were briefly reviewed and discussed. Administrator Wolf and Shelley will review each and provide a summary for the Committee.
- Commissioner Chickering reviewed a request by five of the six County-wide elected officials to review the pension multiplier. The Committee authorized a supplemental actuarial valuation to determine the cost. Further discussion will occur once the cost is known.
- Commissioner Freehling shared a broadband/technology action plan study completed by the Southwest Michigan Planning Commission and discussed same. She noted that the report contains inaccuracies such as the coverage areas, stating that her home is shown as covered by broadband, but that she does not have access since she is on the wrong side of the road.

**ADMINISTRATOR/CHAIRMAN**

Administrator Wolf responded to various questions posed by the Committee.

**PUBLIC COMMENT**

Michael Hoyh commented on the topic of broadband.

Adjourned 10:24 a.m.

Respectfully submitted,

Shelley Jasper  
Human Resources Director