

# Berrien County Board of Commissioners

## Finance Committee Minutes

Thursday, June 20, 2019

Kenneth L. Wendzel Conference Room

### Finance Committee Attendance:

Commissioner Mamie L. Yarbrough – Chairperson	Present
Commissioner Robert P. Harrison – Vice-Chairman	Present
Commissioner Jon Hinkelman	Present
Commissioner Ezra Scott	Present

**Others Present:** County Administrator Bill Wolf, Secretary Stephanie Carlson, Chairman R. McKinley Elliott, Road Department Director Jason Latham, Road Business/Manager Kari Bennett, Community Development Director Dan Fette, Transportation & Planning Coordinator Evan Smith, Financial Services Director Doug James.

**Public Comments:** None

### Q&A Administrator/Board Chair:

Jason Latham and Kari Bennett were available to answer additional questions the committee had from the presentation on Act51 at the Committee of the Whole meeting.

### Appointments:

Doug James briefed the committee on the General Fund Statement of Revenue, Expenditure and Changes in Fund Balance for May 2019 and went over the Contingency Report. Doug pointed out that the overage of \$1.055 million was driven mostly by one extra payroll in 2019 vs 2018. Commissioner Hinkelman questioned if changes had been made to the bailiff's salaries and given increases prior to the Compensation & Classification Study being done and whether they had started the Wage Study. Doug said he wasn't aware of it and if he had any further questions, he should speak to Personnel.

Dan Fette briefed the committee on **Resolution F1906260** – Schwark Drain Renewal Note. The resolution was signed by all present.

Evan Smith briefed the committee on **Bid Request 2019-061**. This Bid Request is for Third Party Operations Contract for Berrien Bus and Buchanan Dial-A-Ride. The request was signed by all present.

### Minutes Approval:

Commissioner Harrison motioned to approve the minutes from June 13, 2019, supported by Commissioner Scott. Motion carried.

### Resolutions signed by Committee:

F1906034 – Weekly Bills Resolution  
F1906260 – Schwark Drain Renewal

Meeting Adjourned: 10:28